



Responsibilities of First Responders to Ensure a Multidisciplinary Approach

- Check for signs of life
 - A. Signs of life-immediate EMS transport
 - B. If deceased, notify detective, county attorney & local coroner
 - C. Local coroner should notify DCBS/CPS, law enforcement & Public Health
- Identify & secure the potential crime scene
- Clear individuals from the scene, but no one should leave the location; document names, relationship to the child, & who discovered the child
- Document arrival time, weather, & activities occurring at the scene
- If CPR or first aid was administered, obtain details of who & how
- Request cellphones at the scene & check for text messages or photographs related to the incident
- After scene is secure, log all personnel who enter the scene & do not open or close windows, use the commode, or dispose of anything
- Obtain formal statements from individuals at the scene, visit pcaky.org/training/first-responder-checklist for additional guidance
- Check area for drug use, if law enforcement believes parents or persons supervising the child at the time of the incident to be under the influence, request a test of blood, breath, or urine
- Evaluate the need for a search warrant
- Await coroner prior to moving items or the body, does not preclude collection of trace evidence that could be lost if not immediately collected
- Photograph, video, document & sketch the scene
 - A. If water burns are suspected, document water temperature
 - B. Note appearance of child, clothing & environment
 - C. Photograph all injuries
 - D. Position of body, when & where the body was found
 - E. Conduct a doll reenactment
- Work with the coroner to ensure clothing, bedding, diapers, medications etc. as appropriate are included with the body removal

Child Fatality/Near Fatality Checklist

Collaborations

- Obtain criminal records
- Work with DCBS/CPS to determine family history of abuse or neglect
- Obtain educational/ daycare records
- Obtain medical records & consult with pediatric forensic medicine



Scan for the extend report to find more guidance.

Coroner: _____

- **DCBS:** 1-800-752-6200 (M-F business hours)
1-877-KYSAFE1 holidays/weekends
- **Closest child abuse consultation program:**
 - Louisville: Norton Children's Pediatric Protection Specialists Affiliated with University of Louisville School of Medicine (502) 629-3099 or (502) 629-6000 (after hours)
 - Lexington: Kentucky Children's Hospital Division of Pediatric Forensic Medicine (859) 218-6727 or (859) 257-5522 (after hours)
- **Important numbers:**



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